

VRHS Athletic Booster Club – Executive Board Minutes

Call to Order, 5:50 pm, Sep 22, 2010

ATTENDEES: Bradley Mayes, Kathy Sullivan, Stefan Jonsson.

- Kathy motioned to approve the July 13 and Aug 24 minutes, Bradley seconded. Motion passed, all in favor.

OFFICER & CHAIR REPORTS/BUSINESS

President – Brad Mayes

- Bradley attended booster-club training session. He will send out notes from the training session.
- There is interest from sub-boosters to have a General Meeting. Should schedule for end of October to mid-November timeframe. Agenda items:
1) Scholarship amount and funding, 2) fiscal control & policy, 3) Concessions

Treasurer – Kathy Sullivan

- Address with the bank was changed from Kevin's home address to the school – in general this should be a policy for all the sub-booster clubs as well. Financial statements should go to the school, not somebody's home.
- Agenda item for next meeting: - Procedure for reconciling bank-statements, Kathy to put together
- Tax-statements do go to the school; the CD address is also the school's
- Outstanding balance with the following clubs: Soccer, Softball, Baseball, Girls' Basketball.
- Following clubs have paid: Football, Volleyball, Swimming, Boys Basketball, and Tennis. Write-off Cross-country. Owe to Golf.
- Need Kevin Kinder to respond to email about 990 filing (tax-exempt status for 503(c)). Kathy is ready to step in if not done.
- Kathy finally has online account access with Prosperity Bank. Rough balance of \$4,000. At the beginning of the semester, there were 3 CDs, one with approx. value of \$5,700 that matured in September had to be cashed out as an emergency measure to cover written checks. The other two CDs with total approx. value of \$23,000 mature in September & October. Since we are getting very little return on them, the motion was made by Bradley to cash them out and put in money-market account in Prosperity Bank. Stefan seconded the motion. All in favor, and motion was passed.

Secretary – Stefan Jonsson

- Nothing to report.

Membership/Scholarship – Elizabeth Whitworth

- Not present.

Concessions – Elizabeth Whitworth (Interim)

- Not present.

Coach’s Report – Coach Rodney Vincent

- Not present.

NEW BUSINESS

- VRHS ABC will support “Dig for the Cure” with a \$100 basket themed “Chocolate”.
- All Booster-club officers need to indicate their agreement and approval of the following policies: 1) Whistleblower, 2) Conflict of Interest. 3) Records retention.
- Need to organize signing parties. First signing-date is Nov 10.

Motion made by Bradley to adjourn the meeting, seconded by Kathy.

Meeting adjourned at 6:45pm.